

## Short Learning Programme (SLP) Cover Sheet

(For a short course, course, programme, advanced short course, advanced course and advanced programme)

### Purposes

<b>Target group</b>	Employees of the Public and Private Sectors involved in risk management
<b>Background and need for the SLP</b>	After certain major international disasters and incidents a need for the education and training in Risk Management originated. This programme endeavors to address the needs and providing an introduction to various aspects of risk management which includes the underlying theoretical background to a practical approach in managing risks in corporate environments.
<b>Purpose of the SLP</b>	The programme will provide learners with a foundation of basic required theoretical and practical concepts in accounting, management and economic sciences, which is necessary to understand the concept of risk management. The SLP will also provide a background on theoretical and practical issues of risk management.

### General information

<b>Tuition method</b>	Distance education by means of study guides, tutorial letters and assignments A study school
<b>Kind of assessment</b>	Assignments and Examination
<b>SLP enrolment fee</b>	R7 700.00
<b>Enrolment fee per module</b>	R1 100.00

### Summary of the Short Learning Programme

<b>Duration</b>	12 Months
<b>Language medium</b>	English
<b>Total credits</b>	108
<b>Notional hours</b>	1080
<b>Admission requirements</b>	Senior certificate or equivalent qualification
<b>HEQF level of the SLP</b> See explanation in how to fill out the form.	6
<b>NQF level of the SLP</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Could students who were in possession of a Senior Certificate prior to commencing studies for the Short Learning Programme apply for Senate</b>	No

<b>Discretionary Exemption after successful completion of the Short Learning Programme? (Answer yes or no)</b>	
<b>When was approval granted by Senex for Senate Discretionary Exemption?</b>	NA
<b>Articulation with formal programmes or other short learning programmes</b> Indicate how many credits could be transferred and to which formal/short learning programme. Indicate the title of the programme.	Articulate to: BCom in Risk Management BCom in Safety Management Post Graduate Diploma in Risk Management (2010) Diploma in Banking BCom in Banking

### Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Introduction to enterprise risk management
<b>Code of Module</b>	PRIM014
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	12
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	12
<b>Duration of Module</b>	120 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• Identify the business and business processes</li> <li>• Risk types and definitions</li> <li>• Underlying operational risk factors</li> <li>• Risk Management framework</li> <li>• Risk Management process</li> <li>• Global approach and focus on risk management</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>• Investigate a selected business in terms of its strategic risk philosophy</li> <li>• Analyse the operational risk in a selected business</li> <li>• Analyse the financial risk in a selected business</li> <li>• Analyse the risk of an organisation</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	RMB1501 – Risk Management for Banks

### Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Business Management
<b>Code of Module</b>	PRIM025
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6

<b>Credits of Module</b>	12
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	12
<b>Duration of Module</b>	120 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• The nature of general management</li> <li>• Planning</li> <li>• Organising</li> <li>• Leading</li> <li>• Control</li> <li>• Ethics and corporate social responsibility</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>• Setting goals and objectives</li> <li>• Establishing performance standards</li> <li>• Monitoring and measuring the achievement of objectives</li> <li>• Demonstrating understanding of the relationship between values, ethics and organisational culture and its impact on achieving goals and objectives</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	

### Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Statistics
<b>Code of Module</b>	PRIM036
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	252036
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	12
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	12
<b>Duration of Module</b>	6 weeks
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• Gathering data <ul style="list-style-type: none"> <li>○ Data collection</li> <li>○ Presentations</li> <li>○ Measures of locality</li> <li>○ Measures of dispersion</li> <li>○ The box and whiskers diagram</li> </ul> </li> <li>• Basic probability concepts</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>• Using mathematical techniques to collect and organize data</li> <li>• Applying mathematical analysis to calculate and represent financial and economic data</li> <li>• Applying mathematical analysis to indicate economic relationships</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	

## Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Business Finance and Accounting
<b>Code of Module</b>	PRIM048
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	12
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	12
<b>Duration of Module</b>	120 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• Legal environment of the business</li> <li>• Financial goal of a firm</li> <li>• Financial statements</li> <li>• Aspects of accounting</li> <li>• Analysis of financial statements</li> <li>• Profit planning and control</li> <li>• Time value of money</li> <li>• Financing</li> <li>• Depreciation</li> <li>• Management of working capital</li> <li>• Management of raw material or stock costs</li> <li>• Management of overhead costs</li> <li>• Absorption costing principle</li> <li>• Profit planning and control</li> <li>• Product pricing decisions</li> <li>• Capital budgeting</li> <li>• Variance analysis</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>• Explaining basic financial accounting entries and the application thereof in the investment environment</li> <li>• Explaining financial analysis</li> <li>• Interpreting financial statements</li> <li>• Performing calculations based on the time value of money</li> <li>• Calculating yields of financial market instruments</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	

## Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Economics
<b>Code of Module</b>	PRIM059
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	12
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	12

<b>Duration of Module</b>	120 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• What economics is all about</li> <li>• A closer look at the economic problem</li> <li>• The interdependence between major sectors, markets and flows in the mixed economy</li> <li>• Demand, supply and prices</li> <li>• Demand and supply in action</li> <li>• The labour market</li> <li>• The monetary sector</li> <li>• The foreign sector</li> <li>• The public sector</li> <li>• Measuring the performance of the economy</li> <li>• Macroeconomics</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>• Explaining the basic principles of economics and the use of economic indicators</li> <li>• Explaining the importance of government policies in the investment environment</li> <li>• Applying the fundamentals of economics to the financial services environment</li> <li>• Discussing the impact of macroeconomic decisions on the economy and a business environment</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	

### Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Risk Financing
<b>Code of Module</b>	PRIM06A
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	24 (Two sub-modules of 12 credits each)
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	24
<b>Duration of Module</b>	240 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>• Insurability</li> <li>• Sources of South African insurance law</li> <li>• Legal liability risks</li> <li>• Insurance contract</li> <li>• General principles of insurance law</li> <li>• Specific insurance policies</li> <li>• Reinsurance</li> <li>• State insurance schemes</li> <li>• Insurance market – the intermediary</li>   <li>• Risk financing principles</li> <li>• Forecasting losses</li> <li>• Retention and reserving</li> <li>• Self-funding alternatives</li> <li>• Derivatives and capital market instruments</li> <li>• Risk management information systems</li> </ul>
<b>Exit level outcomes of</b>	<ul style="list-style-type: none"> <li>• Discussing and analysing the life cycle of a business entity</li> </ul>

<b>module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>Proposing and evaluating a business for long-term insurance</li> <li>Identifying and interpreting funding mechanisms in terms of legislative requirements and frameworks as well as principles underpinning funding arrangements</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	

### Summary of the modules of the Short Learning Programme

<b>Title of Module</b>	Risk Control
<b>Code of Module</b>	PRIM07B
<b>Title of Unit Standard</b>	
<b>Code of Unit Standard</b>	
<b>HEQF Level of Module</b> see explanation in how to fill out the form	6
<b>NQF Level of Unit Standard</b> This is the level SAQA are using – see explanation in how to fill out the form.	6
<b>Credits of Module</b>	24 (Two sub modules of 12 Credits each)
<b>Credits of Unit Standard</b> if existing unit standard(s) are used	24
<b>Duration of Module</b>	240 Notional hours
<b>Syllabus/Content Topics</b>	<ul style="list-style-type: none"> <li>Risk control review</li> <li>Fire and explosion</li> <li>Natural perils</li> <li>Security</li> <li>Occupational health and safety</li> <li>Motor vehicle risk control</li> <li>Emergency planning</li> <li>Mining risk control</li> <li>Control of a capita selecta of risks</li> <li>Risk control: an overview</li> <li>Managerial aspects of risk control</li> <li>Effectiveness of risk control</li> <li>Risk control: operations risks</li> <li>Application of management principles to mine health and safety</li> <li>Emergency planning</li> <li>Risk control programmes</li> <li>Liability risk</li> <li>Decision-making under uncertainty</li> <li>Expected monetary value</li> <li>Utility theory</li> </ul>
<b>Exit level outcomes of module/unit standard as indicated on Form 3</b>	<ul style="list-style-type: none"> <li>Determine risk assessment</li> <li>Identify and minimise security risks and losses to the business</li> <li>Monitor and action security risks</li> <li>Demonstrate knowledge of the principles of systems of internal financial control</li> <li>Define, identify and classify hazards for a specific area by using different tools and techniques</li> </ul>
<b>Articulation with other modules</b> Indicate the title and module code of the formal module with which this module articulates.	